

GOVT. NAGARJUNA PG COLLEGE OF SCIENCE, RAIPUR (CG)

Examination Committee

The Examination committee shall consist:

S.N.	Name	Designation	Position	Designation in the Committee
1.	Dr. A. Banerjee	Principal	Chief Controller Exam.	Chairman
2.	Dr. B. R. Verma	Assistant Professor	Controller of Exam.	Convenor
3.	Shri A. K. Adil	Assistant Professor	Deputy Controller	Member
4.	Dr. Anju Jha	Assistant Professor	Assistant Controller	Member
5.	Dr. Kritika Namdeo	Assistant Professor	Assistant Controller	Member
6.	Smt. Gunjan Ojha	Assistant Professor	Assistant Controller	Member
7.	Dr. Varsha Thakur	Assistant Professor	Assistant Controller	Member

Functions:

1. To conduct the Internal/External/Practical Examinations for all the programmes offered in the College.
2. To prepare Time Table for the above mentioned examinations in advance and inform the students about the same.
3. To establish procedure and instructions for assessing and determining the results of examinations.
4. To safeguard the quality of the examination procedure.
5. To ensure the setting and moderation of the question papers as per the guidelines of the University.
6. To determine whether a student meets the requirements with regard to knowledge, insight and skills, which are laid down in the programme and examinations regulations for obtaining internal marks.
7. To appoint examiners for conducting examinations.
8. To improve and control the quality of internal examinations.
9. To take measures against any misconduct or fraud.
10. To address the grievances/complaints of the students and staff concerning exam related issues.
11. To scrutinize all the checked papers and submission of marks to University.
12. To ensure preparation and submission of Examination Report annually to the Principal's Office.
13. To examine and recommend the fee structure proposed by the controller of examinations to the finance committee.