

Instructions for writing/typing the project work

01- Leave one inch margin on all four sides.

02- Students who want to submit typed copies.

- a) Type in 12 font size and double spacing.
- b) Align/Justify only the left margin.
- c) Subtitles should be in bold.

03- Number the pages.

04- Give a simple border to the pasted pictures and name them.

05- Reference should be written in the following format -

- a) Sir name, name of the author, title of the book in inverted commas. Place of publication: name of the publisher, year of publication.

Follow the link –

<https://images.app.goo.gl/WBvFUUjfMjCF5dKE7>

How to write a Bibliography

Many students come in to our library to do research. One of the most common things you ask us is "My teacher says I have to do a bibliography. How do I do that?" Well, here's our tips about bibliographies - what they are and how to make them.

What is a bibliography (bib-li-og-ra-phy)? A bibliography is a list of the books of a specific author or publisher, or on a specific subject. Why do I need to make a bibliography? A bibliography helps you know where you got your information from and it lets your teacher know you are giving proper credit for your sources of information. What do I include in a bibliography? You should list every source you use such as a book, a movie, a website, an interview or any information that did not come from you. Where do I put the bibliography for my assignment? The bibliography goes at the end of your assignment. The title of this page should be Bibliography or Works Cited

How to Make a Bibliography

- Alphabetize by author's last name.
 - If no author, go by the first main word of the title.
1. Book with one author:
Blodgett, E.D. Alice Munro. Boston: Twayne, 1988.
 2. Book with more than one author:
Elwood, Ann, and Linda C. Wood. Windows in Space. New York: Walker, 1982.
 3. Article in a magazine:
Daglish, Brenda, "A Matter of Interest." Maclean's, February 15, 1993, pp.36-37.
 4. Article in a newspaper:
Smith, Beverly, "Canadians Skate to Gold Medal," The Globe and Mail, March 11, 1993. p. A1.
 5. Article in an encyclopedia:
Humber, William. "Bicycling." The Canadian Encyclopedia. 1988.
 6. Video or Film:
Shooting Stars. Videotape. National Film Board of Canada (Toronto), 1987. 49 min., 30 sec.
 7. Radio or television program:
"Haida Gwaii - Islands of the People." Nature. PBS, December 19, 1992.
 8. Interview:
Delaney, Daphne (musician). Personal interview, Toronto, April 10, 2006.
 9. Information from the Internet:
Include the web site address and the date the information was researched.
<http://www.cableeducation.ca> (January 1, 2001)

